

Business Area Update

APNIC 27

Manila, Philippines

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Business Area: Priorities and Highlights

- Effective resource management
- Achievements in 2008
- Business Continuity Planning
- Priorities for 2009

Effective management of resources

- Financial and Office management
 - Provide applications that support business efficiency
 - Manage expenditure in line with approved budget guidelines
 - Ensure compliance through the development of robust policies and procedures
 - Minimize the impact on the environment – EcoBiz
 - Manage facilities for staff of over 60
 - Provide timely, accurate reporting to stakeholders



Effective management of resources

- Human resources
 - Recruit and retain high quality staff
 - Remuneration aligned with industry benchmarks
 - Provide effective training, education, and development opportunities
 - Encourage a healthy work/life balance
 - Best practice performance management approach
 - Focus on Workplace Health & Safety
 - Promote positive multicultural working environment



Key achievements in 2008

- **Reporting and analysis**
 - Development of the O3 reporting application
 - Development of 2009 activity plan and budget submission
 - Audited 2008 financial reports
 - Monthly EC reporting
 - Supporting KPMG in the development of new membership fee model
 - ISIF Secretariat functions

Key achievements in 2008

- **Risk management**
 - Development of robust procedures and policies
 - Compliance with internal and external stakeholders requirements
 - Business Continuity Planning

Business Continuity Planning

- Business Continuity Planning (BCP) is an integral part of APNIC's overall risk management strategy

Business Continuity Planning

- Completed 2008:
 - Risk assessment of key resources and facilities
 - BCP training and scenario testing by ASI based on experiences at RIPE NCC
 - Project team made up of key staff across APNIC Secretariat
 - Development of detailed project plan

Business Continuity Planning

- For completion in 2009:
 - Completion of comprehensive BCP manual
 - Successful audit of BCP manual and processes
 - Regular schedule of BCP processes and procedures testing
 - Comprehensive training for broader APNIC staff
 - Understanding of BCP approach for key suppliers



Priorities for 2009

- Membership Fees
- 2010 activity plan and budget
- Monitor economic activity closely
- EcoBiz accreditation – Green Office
- Finalize review of Enterprise Resource Planning applications
- New performance management system
- Review of Insurances



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Thank You